



**LONDON & SOUTH EAST REGION
Regional Management Board Meeting Minutes**

Meeting held on Wednesday 20th May 2026, at 7pm via Zoom

Present:

Alison Bennett Regional Chair AB

Marlene Wander Regional Vice Chair MW

Julia Martin Treasurer JM

Tania Legore Resolution Lead TL

Katrina-May Kwan Equality, Diversity & Inclusion Officer KMK

Laura Pawley Competitions TSG Chair LP

Jane Kelloe Officiating TSG Chair JK

Pat Meadows Essex Met CNA Chair PM

Keeley Smith Kent CNA Chair KS

Chris Kelso Surrey CNA Chair CK

Dani Mugridge Coaching & Performance TSG Chair DM

Emma Black Partnership & Delivery Manager, LSE EB

Nicola Allan Representing Middlesex CNA NA

Apologies (Members):

Lesley Tischler Middlesex CNA Chair LT

Francesca Akano Regional Officer London & South East FA

1. WELCOME AND APOLOGIES

The Chair welcomed all members of the LSE RMB to the May meeting.

Apologies were noted as set out above.

2. CONFLICTS OF INTEREST

No new conflicts of interest were declared.

3. AGREEMENT OF THE MINUTES AND ACTIONS OF THE PREVIOUS MEETING

a) MINUTES

The minutes of the meeting held on 25th February 2026 were approved by the Board, subject to a minor amendment. The final line of Action 103 should refer to the “Regional Chair’s Meeting”.

b) ACTIONS

An update on actions was noted as follows:

Action 069: KMK to lead on reviewing the criteria for Regional HLM with assistance from MW.

May (2026) – KMK advised that, following previous discussions and feedback from the RMB, two Google Forms had been developed to support nominations for Regional Honorary Life Membership and Long Service Awards.

The forms have been designed to provide a simple nomination process and align with the EN Centenary celebrations and ONE Awards process. KMK advised the forms remain open to amendment following feedback from RMB members.

AB requested that any comments be sent to KMK by the end of the week. Following any amendments, KMK will circulate the final versions to County Chairs for distribution through their preferred communication channels.

No concerns were raised by the Board.

Closed

Action 099: EN to confirm if extra training is available to volunteers dealing with resolution challenges.

May (2026) – EB advised that discussions with Ezekiel regarding future training opportunities for Resolution Leads remain ongoing. Whilst individual support opportunities may become available, discussions are also taking place regarding wider drop-in sessions.

AB confirmed she was content for this action to be closed.

Closed

Action 103: JM will provide update on financial pathway player support in future.

May (2026) – JM advised that the Region has received a request for pathway player support.

AB stated that whilst financial procedures are in place, clearer eligibility criteria may be required to support future decision making and ensure a transparent process for applicants.

JM agreed to review the existing documentation and circulate details to the RMB. AB and TL also offered to assist with developing suitable criteria.

Discussion also took place regarding the process for applications and the expectation that support should first be sought through clubs and Counties before Regional assistance is considered. Members agreed that any future process should be transparent, consistent and accessible to applicants.

Ongoing.

Action 107: When EN provides an update, EB will give feedback to the RMB about how many schools are in each county and if any particular schools will be the main focus.

May (2026) – EB advised that the relevant schools data is now aligned with the 2026/27 programme and NDOs will be discussing the information with their respective Counties.

AB confirmed the action could now be closed.

Closed

Action 108: EB to give feedback to EN that the Counties and Region have not received any feedback about the governance health check.

May (2026) – AB congratulated County Chairs on their proactive approach to the governance health check process and noted that Essex Met had become the first County in both the Region and nationally to achieve all Tier 1 requirements.

EB advised that Surrey and Middlesex continue to make strong progress and Kent has recently submitted updated documentation for review.

ACTION 113: AB, JK and FA to meet and complete the Regional Risk Register as part of the Tier 1 Governance requirements.

Ongoing.

Action 109: RMJ to contact London Pulse to discuss ideas for prizes for the Regional Schools Competition and/or Festival.

May (2026) – AB highlighted the importance of providing London Pulse with the Region’s key event dates well in advance to maximise opportunities for player appearances and support at Regional events.

ACTION 111: LP to provide RMJ with the Region's key competition and event dates for the 2026/27 season.

ACTION 112: RMJ to contact London Pulse regarding opportunities for attendance and support at Regional events during the 2026/27 season.

Ongoing.

4. TO DISCUSS ANY MATTERS ARISING FROM THE REPORTS RECEIVED

a. Regional Chair

AB had no additional updates to provide.

b. Finance

JM reported that the Region remains on track financially. The current position reflects end-of-season activity, with the ONE Awards expected to be the main expenditure still to be incurred.

JM also advised that competition expenditure has now been allocated more accurately within the correct financial year.

AB thanked JM for her continued work managing the Region’s finances.

c. Officiating

JK provided an update regarding the successful pilot use of the YesRef platform during the U16 Regional League season.

Feedback from officials, the Regional League Coordinator and the Treasurer had been positive. JK explained that the platform supports umpire appointments, availability management, communication, mileage calculations and payment processing.

Following discussion regarding costs, functionality and operational benefits, the RMB approved the extension of YesRef to the Regional League and Regional Competitions for the 2026/27 season, subject to review after one year.

d. Coaching & Performance

DM advised she had received limited communication from franchise contacts and sought clarification regarding aspects of her role.

AB suggested DM contact the relevant personnel directly and copy AB and Patrick into any correspondence.

AB also noted the importance of ensuring franchises are aware of the Regional Coaching & Performance contact ahead of pathway trials.

e. Competition

LP confirmed that the Regional Play-Offs and Premier Play-Offs had now concluded successfully.

AP Saints had secured promotion to Premier League Division 3, whilst Beacons and Rosalyn Park secured promotion through the Regional Play-Off process.

Preparations for the 2026/27 season are ongoing, including publication of league information and website updates.

Discussion also took place regarding the Regional Festival and suggestions from Middlesex regarding limiting County entries. Members expressed support for maintaining broad participation opportunities wherever possible.

f. Equality, Diversity and Inclusion

KMK reported that progress continues on the reverse mentoring programme. Volunteers have already come forward from the working group and the application process is now established.

AB asked whether any feedback or queries had been received regarding the implementation of EN's Gender Eligibility Policy.

KMK advised that some clarification requests had been received from leagues when the policy was first introduced, but no significant concerns have subsequently been raised.

g. EN Update

EB provided an update regarding the 2026 ONE Awards process.

Twenty-eight nominations had been received across all award categories, representing twenty-five nominees.

All nominations will be anonymised and forwarded to the Regional judging panel, with judging scheduled to take place during June.

EB also clarified the difference between participation data and membership data following questions raised regarding reported figures.

5. 2026 REGIONAL ONE AWARDS

EB confirmed that all nominations had now been received and the judging process would commence shortly.

The RMB noted the update.

6. AOB

Information Asset Register and Governance

JK advised that the Information Asset Register has now been updated and will be shared with FA.

JK also provided an update regarding the Region’s Privacy Notice, Privacy Policy and Data Protection Policy, which are currently being reviewed and updated.

Discussion took place regarding the completion of the Regional Risk Register and future governance requirements.

JK suggested an annual review process for governance documentation and website content.

AB proposed that FA produce a schedule identifying ownership of website content areas so that RMB members can review and update information relevant to their roles.

ACTION 114: FA to produce and circulate a website ownership schedule for RMB members.

AB requested that all RMB members review the website content relevant to their areas of responsibility and identify any updates required.

AB also requested confirmation of those Regional positions due for election.

ACTION 115: FA to confirm which Regional positions are due for election and provide details to AB.

7. DATE OF NEXT MEETING

The next RMB meeting will be held following the Regional AGM on Wednesday 16th September 2026.

Signed

Date